**CANADA EXCELLENCE RESEARCH CHAIRS PROGRAM**

**PHASE 2 NOMINATION**

**Administrative Form**

**Nominating Institution:**

**Title of CERC:** Canada Excellence Research Chair in

 **Institution Contact Person** (fill out details below)

This person should be a senior institutional representative, who will be the main point of contact with the Tri-agency Institutional Programs Secretariat and CERC program staff regarding the application.

|  |  |
| --- | --- |
| **Surname or family name:** |       |
| **Given name and initials:** |       |
| **Title or position:** |       |
| **Telephone:** |       |
| **Email address:** |       |

**Institution’s preferred language for correspondence:**

|  |
| --- |
| English |[ ]
| French |[ ]

**Alignment with the** [**mandate**](http://www.science.gc.ca/default.asp?lang=En&n=FEE7261A-1) **of a federal research funding agency**

Based on the agency mandates and the research area(s) of the CERC, with which of the three federal funding agencies do you anticipate this nomination will primarily align (select one):

Canadian Institutes of Health Research [ ]

Natural Sciences and Engineering Research Council [ ]

Social Sciences and Humanities Research Council [ ]

**Signature**

*The institution’s president, rector, principal or authorized representative must sign this page. You must include a scanned PDF copy of this page with the nomination.*

With respect to the nomination titled “Canada Excellence Research Chair in      ” from our institution,      , it is agreed that the general conditions governing the Canada Excellence Research Chairs Program as outlined on the program website, as well as the applicable policies of the relevant granting agency, apply to this application and are hereby accepted by the institution and the nominee.

It is agreed that the use and disclosure of information by the Canada Excellence Research Chairs Program, as outlined on the program website, are understood and hereby accepted by the institution and the nominee.

It is agreed by the institution that the nominee be shown the nomination forms and attachments prior to submission of the nomination with the exception of the suggested reviewers form and the reference letters.

It is agreed by the institution that the nominee be shown all documentation relating to the Canada Foundation for Innovation component of the nomination prior to submission of the nomination.

It is agreed that the general conditions governing the use of Canada Foundation for Innovation (CFI) funds as outlined in the CFI Institutional Agreement and the CFI Policy and Program Guide apply to the infrastructure project outlined in this application and are hereby accepted by the institution and the nominee.

It is agreed that the Canada Excellence Research Chair and the hosting institution will participate in outreach activities that may involve the media.

I understand that maintaining public trust in the integrity of researchers and research administrators is fundamental to building a knowledge-based society. By submitting a nomination to the CERC program, or by accepting funding from the Social Sciences and Humanities Research Council, Natural Sciences and Engineering Research Council, or Canadian Institutes of Health Research, I affirm that I and all parties involved in this application have read and agree to respect all the agencies’ policies that are relevant to the research activities proposed herein, including the [Tri-Agency Framework: Responsible Conduct of Research](http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/). In cases of serious breach of a policy, the agency may publicly disclose any information relevant to the breach that is in the public interest, including the names of the parties involved, the name of the institution where they were or are currently employed, the nature of the breach, and the recourse imposed against me and/or the parties involved. I accept this as a condition to applying for and receiving agency funding and I consent to such disclosure.

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|       |       |
| Host institution signature | Nominee signature |
|       |       |
| Name and Title | Name and Title |
|       |       |
| Year / Month / Day | Year / Month / Day |